



JOB DESCRIPTION

DEPARTMENT: Education

POSITION TYPE: Full-Time Faculty

START DATE: May 1, 2020 or August 1, 2020

PURPOSE OF POSITION:

Dordt University invites applications for a full-time faculty position at the Associate or Professor level in its Education Department. This faculty member will teach online graduate courses in school leadership as well as selected undergraduate courses, will fill administrative needs in the department, and will serve on institutional committees while pursuing excellence in instructional responsibilities, scholarly contributions, and professional service.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

- Teach 18-21 credits during the academic year (fall, spring, summer)
- Serve as the assessment coordinator for the M.Ed. School Leadership program
- Lead recruiting efforts for the School Leadership program
- Collaborate with Education Department colleagues
- Guide master's candidates through their capstone projects and portfolios
- Serve on various departmental and Dordt University committees
- Participate as a full team member in department and college administrative tasks including curriculum development and review, assessment, development of new initiatives, student recruiting and advising, and committee assignments.
- Participate in scholarly and service activities related to discipline-specific interest areas. Produce scholarly contributions to the field.
- Develop and implement a personal annual contribution and professional development plan consistent with college and departmental goals; use the plan as part of regular self-assessment.
- Participate in the life of Dordt University.

ESSENTIAL QUALIFICATIONS:

- Personal commitment to a Reformed Christian perspective and the ability to articulate that perspective well in the context of teaching, scholarship, and leadership.

- Personal endorsement of *The Educational Task of Dordt College* and commitment to the curricular design set forth in *The Educational Framework of Dordt College*.
- Ed.D. or Ph.D. by Fall 2020 in an area applicable for potential future leadership for a Doctor of Educational Leadership program
- A minimum of three years of experience as a K-12 school leader at the building, district or state level in the U.S. with demonstrated effectiveness in any of the following:
 - Proficiency in analyzing data to improve schools and teaching practices
 - Leveraging fiscal resources to improve schools, or
 - Influencing state or federal governmental structures that impact the financial well-being of local school systems and initiatives
- Work experience and/or research that focuses on leading, teaching, and learning in TK-12 settings
- Mature interpersonal, collaborative, and oral and written communication skills that indicate the ability to work effectively with students, faculty and staff, community members, and other professionals.
- Technology proficiency and motivated abilities for online teaching.

DESIRED QUALIFICATIONS:

- Three years of excellent teaching and advising adult learners (e.g., in higher education)
- Leadership experience with one or more of the following: schools with high levels of diverse learners, public, Christian or other faith-based schools.
- Experience in the development and instruction of online courses
- History of demonstrated scholarship through professional publication, professional presentations, and/or grant development and management
- Demonstrated ability and interest in leading peers on a project on a long-term basis as part of a shared leadership for a program and school
- Evidence of increasing responsibility and contribution to the field of K-16 education